

**PELICAN VALLEY HOSPITAL DISTRICT BOARD OF TRUSTEE'S  
MONTHLY BOARD MEETING DECEMBER 2023**

The Pelican Valley Health Center Hospital District Board of Trustee's monthly meeting was on December 18 at 6:15 pm.

Richard Bratlien, Board Chairperson, called the meeting to order at 6:15 pm.

Board members present via roll call were,

1. Richard Bratlien, Chairperson
2. Mark Sjostrom, Vice Chairperson
3. Dave Slotten, Treasurer
4. Trevor Steeves
5. Brad Knorr
6. Les Rotz
7. Shannon Erickson
8. Patrick Patterson
9. Brian Evenson

Sue Bruggeman was absent from the meeting.

The PVHC staff present at the meeting were Tyler Ahlf and Alicia Peterson. Angie Urman, Knute Nelson was also present.

**CONSENT AGENDA**

Les motioned to approve the previous month's meeting minutes and the December agenda; Brad seconded the Motion – the Motion carried by all board members present.

**REPORTS TO THE BOARD**

**Legal Report** - Nothing to report.

**Executive Committee Report** - Rich read a letter of resignation from the Lida Township representative, Sue Bruggeman, and reported the executive committee discussed the moratorium project; Tyler will update the board in his administrative report.

Rich also appointed a 2024 Board Officers Nominating Committee; the committee is as follows: Brian Evenson, Trevor Steeves, and Shannon Erickson.

**Administrative Report** - Alicia presented the November financial statements and highlights.

Tyler presented the Operations update, including census updates across the campus and an update regarding the moratorium project. The moratorium application was submitted to the State on December 14, and a formal presentation to a state panel will be on February 13, 2024. The facility should find out in early Spring if the project for the Care Center is approved.

Tyler also discussed.

- The Care Center Director of Nursing resigned, and the search for her replacement is ongoing.

- The Holiday party for staff and board members will be on January 12 at the VFW in Pelican Rapids.
- The Elderly Waiver additional revenue plan for distribution is being finalized; as a reminder, 80% of the additional revenue must be used towards wages and benefits.
- The Workforce Incentive Grant that we received from the State has been distributed to the staff at the Care Center and was very well received.

**BOARD ACTION AND CONCERNS**

Approval of the monthly financials as presented – Brian motioned to approve the monthly financials; Les seconded the Motion – the Motion carried by all board members present.

Approval to accept the resignation from Lida Township representative Sue Bruggeman – Les motioned to accept the resignation; Brad seconded the Motion – the Motion carried by all board members present.

Approval for a holiday bonus for Assisted Living Employees – Les motioned to approve the bonus; Mark seconded the Motion – the Motion carried by all board members present.

**ADJOURNMENT**

Approval to adjourn the meeting at 7:04 pm – Les motioned to adjourn the meeting; Pat seconded the Motion—the Motion carried by all board members present.

Alicia Peterson, Recording Secretary