

**PELICAN VALLEY HOSPITAL DISTRICT BOARD OF TRUSTEES
MONTHLY BOARD MEETING MINUTES-JULY 2023**

The Pelican Valley Health Center Hospital District Board of Trustee's monthly meeting was on July 24th at 6:15 pm via Zoom link and In-person.

Richard Bratlien, Board Chairperson, called the meeting to order at 6:15 pm.

Board members present via roll call were,

1. Richard Bratlien, Chairperson
2. Dave Sloten, Treasurer
3. Brian Evenson, Secretary
4. Sue Bruggeman
5. Trevor Steeves
6. Shannon Erickson
7. Patrick Patterson
8. Les Rotz
9. Mark Sjostrom

Brad Knorr was absent from the meeting.

The PVHC staff present at the meeting were Tyler Ahlf and Alicia Peterson (via Zoom). Also present was Angie Urman, Knute Nelson.

CONSENT AGENDA

Les made a motion to approve the previous month's meeting minutes and the July agenda; Patrick seconded the motion. All board members present approved.

REPORTS TO THE BOARD

Legal Report - Nothing new to report per Rich.

Executive Committee Report - Nothing new to report per Rich.

Long Range Planning Committee Report - Brian reported on a Care Center Moratorium Project meeting held with Wold Architects earlier in the day. Letters of Intent must be submitted by October 16th, 2023, and completed proposals must be submitted to the Minnesota Department of Health no later than December 14th, 2023. Wold Architects will assist with the application process and submission of the necessary documents, there is a fee of \$16,000 associated with this service.

After this discussion Les made a motion to withdraw the Consent Agenda for July to amend it to add a Board Action Item for the Moratorium Exception Application Service from Wold Architects; Patrick seconded the motion to withdraw the previously approved Consent Agenda.

Les then made a motion to add a Board Action Approval for Wold Architects to initiate the Moratorium Exception Application process at their service fee of \$16,000; Brian seconded the motion.

Administrative Report - Tyler presented the June financial highlights and statements and the Operations report, which included census updates across the campus, project status updates,

and provided follow-up information regarding the Moratorium Exception Application Process. Tyler also presented a scholarship request for an LPN to RN employee.

BOARD ACTION AND CONCERNS

Approval of the monthly financials as presented - Dave made a motion to approve the monthly financials as presented; Les seconded the motion. Motion carried by all board members present.

Approval of the scholarship request of \$3846.00 - Trevor made a motion to approve the scholarship request; Les seconded the motion. Motion carried by all board members present.

Approval for Wold Architects to start the Moratorium Exception Application at a fee of \$16,000 - Brian made a motion to approve Wold Architects to initiate the application; Les seconded the motion. Motion carried by all board members present.

ADJOURNMENT

Approval to adjourn the meeting at 7:06 pm - Les made a motion to adjourn the meeting; Trevor seconded the motion. Motion carried by all board members present.

Alicia Peterson, Recording Secretary