



PELICAN VALLEY HOSPITAL DISTRICT BOARD OF TRUSTEES MONTHLY BOARD MEETING MINUTES-APRIL 2023

The Pelican Valley Health Center Hospital District Board of Trustee's monthly meeting was on April 24th, at 6:15 pm via Zoom link and In-person.

Richard Bratlien, Board Chairperson, called the meeting to order at 6:15 pm.

Board members present via roll call were,

1. Richard Bratlien, Chairperson
 2. Mark Sjostrom, Vice-Chairperson
 3. Dave Slotten, Treasurer
 4. Brian Evenson, Secretary
 5. Brad Knorr
 6. Les Rotz
 7. Sue Bruggeman (via Zoom)
 8. Trevor Steeves
 9. Shannon Erickson
- Absent from the meeting Patrick Patterson

The PVHC staff present at the meeting were Tyler Ahlf (via Zoom) and Alicia Peterson. Also present were Chad Miller, Krekelberg Law Firm and Angie Urman, Knute Nelson.

CONSENT AGENDA

Les made a motion to approve the previous month's meeting minutes and the April agenda; Brad seconded the motion. All board members present approved by a roll call vote.

REPORTS TO THE BOARD

Legal Report - Nothing new to report

Executive Committee Report - Rich reported that Tyler gave the Executive Committee an update regarding some ongoing collection accounts in the housing department.

Administrative Report - Alicia presented the March financial highlights and statements and presented three Scholarship requests.

Tyler presented the Operations Report, which included census updates across the campus and upcoming nursing department changes at the Care Center. Tyler also requested board approval for a facility market study to be completed by an outside consulting firm; the turnaround time for the survey would be approximately 30-45 days. There was some board discussion regarding this market study; it would be needed to move forward with strategic planning initiatives.

Angie Urman, from Knute Nelson, Pelican Valley Senior Living's management company provided an update to the Board of Directors regarding a list of specific items to be addressed as outlined by the Hospital District Management Special Committee. Based on this follow up the board would like to schedule quarterly financial statement training from the management company.

BOARD ACTION AND CONCERNS



Approval of the monthly financials as presented - Brian made a motion to approve the monthly financials as presented; Mark seconded the motion. Motion carried by roll call vote of all board members present.

Approval of the Scholarship requests as presented - Les made a motion to approve the Scholarships as presented; Brad seconded the motion. Motion carried by roll call vote of all board members present.

Approval of the Executive Committee Bylaws Updates - Trevor made a motion to approve the Bylaws Updates as presented; Les seconded the motion. Motion carried by a roll call vote of all board members present.

Approval of the Market Study as presented - Brad made a motion to approve Phase I of the Market Study as presented; Les seconded the motion. Motion carried by a roll call vote of most board members present with one no vote from Dave Slotten.

ADJOURNMENT

Approval to adjourn the meeting at 7:05pm - Les made a motion to adjourn the meeting; Trevor seconded the motion. Motion carried by a roll call vote of all board members present.

Alicia Peterson, Recording Secretary