

**PELICAN VALLEY HOSPITAL DISTRICT BOARD OF TRUSTEES
MONTHLY BOARD MEETING MINUTES-MARCH 2023**

The Pelican Valley Health Center Hospital District Board of Trustees monthly meeting was on March 27th, at 6:15 pm via Zoom link and In-person on Monday, March 27th, 2023. Richard Bratlien, Board Chairperson, called the meeting to order at 6:15 pm.

Board members present via roll call were,

1. Richard Bratlien, Chairperson
2. Mark Sjostrom, Vice-Chairperson (via Zoom)
3. Dave Slotten, Treasurer
4. Brian Evenson, Secretary
5. Brad Knorr
6. Les Rotz
7. Sue Bruggeman
8. Patrick Patterson
9. Trevor Steeves

Absent from the meeting Shannon Erickson

The PVHC staff present at the meeting were Tyler Ahlf and Alicia Peterson. Also present were Chad Miller, Krekelberg Law Firm and Angie Urman, Knute Nelson.

CONSENT AGENDA

Les made a motion to approve the previous month's meeting minutes and the March agenda with one amendment to remove the Board Action for Approval of the Capital Item List to Approval of the Board Bylaws Update; Brad seconded the motion. All board members present approved by a roll call vote.

REPORTS TO THE BOARD

Legal Report - Chad reported that he presented a Power of Attorney and Advanced Directives training that went well; the staff present asked good questions.

Executive Committee Report - Rich reported that the updates to the Bylaws should be the dates for the Board Elections, and to increase the executive director's (administrator's) spending amount from \$2,500 to \$10,000 before needing Board approval.

Administrative Report - Alicia presented the February financial highlights and statements.

Tyler presented the Operations Report, which included the items listed below.

- The CNA collaboration program with Pelican Rapids High School is going well. Three students from the past semester are working at PVSL, ten students are enrolled in the program now. There are also three people going through the OnTrack CNA program.
- Minnesota Department of Health returned their Care Center Survey results. There were three deficiencies cited; the citations were not care-related they were documentation based. The industry average number of citations is between eight to ten. The Fire Marshal inspection went well, with two life safety deficiencies cited.



- The Vital Research Team returned the resident and family satisfaction survey results from fall 2022; Tyler provided the survey results to the Board members.
- Based on a recommendation from MDH and per CMS Statute 483.75(g)(2), the staff at Pelican Valley Health Center will report Quality Assurance and Performance Improvement (QAPI) reports to the Board Members quarterly. The QAPI team meets monthly.

BOARD ACTION AND CONCERNS

Approval of the monthly financials as presented - Brian made a motion to approve the monthly financials as presented; Les seconded the motion. Motion carried by roll call vote of all board members present.

Approval of the Executive Committee Bylaws Updates - Trevor made a motion to approve the Bylaws Updates as presented; Brad seconded the motion. Motion carried by a roll call vote of most members present; there was one no vote from Les Rotz.

ADJOURNMENT

Approval to adjourn the meeting at 7:09pm - Sue made a motion to adjourn the meeting; Pat seconded the motion. Motion carried by a roll call vote of all board members present.

Alicia Peterson, Recording Secretary