

**PELICAN VALLEY HOSPITAL DISTRICT BOARD OF TRUSTEES
MONTHLY BOARD MEETING MINUTES
FEBRUARY 27th, 2023, 6:15 pm**

The Pelican Valley Health Center Hospital District Board of Trustees monthly meeting was held at 6:15 pm via Zoom and In-person on Monday, February 27th, 2023. Richard Bratlien, Chairperson, called the meeting to order at 6:15 pm.

Board members present via roll call were,

1. Richard Bratlien, Chairperson
2. Mark Sjostrom, Vice-Chairperson
3. Dave Slotten, Treasurer
4. Brian Evenson, Secretary (via Zoom)
5. Brad Knorr
6. Les Rotz
7. Sue Bruggeman (via Zoom)

The PVHC staff present at the meeting were Tyler Ahlf and Alicia Peterson. Also present were Chad Miller, Krekelberg Law Firm and Angie Urman, Knute Nelson.

CONSENT AGENDA

A motion was made by Les and seconded by Mark to approve the previous month's meeting minutes and the Board Meeting Agenda for February. All board members present approved by a roll call vote.

REPORTS TO THE BOARD

Legal Report - Chad reported that he will present Power of Attorney and Advanced Directives Training to some of the staff at Pelican Valley Senior Living in March. He also reported that PVSL will be working with outside counsel regarding a large collection matter and Krekelberg Law Firm would facilitate as co-counsel if needed.

Executive Committee Report - Nothing to report.

Special Committee Report - The Management Review Committee met on February 1st, 2023, and wrote a list of items that they would like the management company, Knute Nelson, to review and address accordingly. The list was provided to Angie Urman, COO Knute Nelson at the February Board Meeting.

Administrative Report - Alicia presented the January financial highlights and statements and presented two scholarship requests along with a total amount of scholarships awarded for the fiscal year.

Tyler presented the Operations Report, including the items listed below.

- The census remains steady in the assisted living facilities, Riverfront on Main is admitting a one-month Respite Resident, that may transition to a full-time resident.
- The Care Center is continually reviewing referrals, the census in January was below the budgeted amount due to a lower number of referrals. The admissions staff will continue to review and monitor for any potential trends.

- Minnesota Department of Health completed their annual Medicare Certification survey, the last certification survey was approximately 22 months ago. The survey went well with only four areas of concern and those were all documentation related, there were no concerns noted for direct resident care.
- The Building and Grounds Committee will meet in the next month to discuss capital items and projects needing completion.

BOARD ACTION AND CONCERNS

Approval of the monthly financials as presented - A motion was made by Les and seconded by Mark to approve the monthly financials. Motion carried by roll call vote of all board members present.

Approval of the Scholarship requests as presented - A motion was made by Les and seconded by Brad to approve the scholarship requests. Motion carried by a roll call vote of all board members present.

ADJOURNMENT

Approval to adjourn the meeting at 7:00pm - A motion was made by Les and seconded by Mark to adjourn the meeting. Motion carried by a roll call vote of all board members present.

Alicia Peterson, Recording Secretary