

**PELICAN VALLEY HOSPITAL DISTRICT
MONTHLY BOARD MEETING
AUGUST 27, 2018**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, August 27, 2018, in the Pelican Valley meeting room. The meeting was called to order by Richard Bratlien. Other board members present were: Les Rotz, David Slotten, Bradley Knorr, John Waller, Brian Evenson, Brad Knorr, Mark Sjostrom, Susan Bruggeman, Shannon Erickson. Absent was Mary Williams. Others present were: Barbara Axness, Ali Erickson, Chandra Eaton, Joycelin Steidl, Jessie Chenze, and Renee Evenson.

CONSENT AGENDA

After adding housing rate increases as an item to Board action and a report from Building and Grounds, A motion was made by Les, seconded by Dave to approve the agenda and approve minutes of previous meeting. Motion carried.

REPORTS TO THE BOARD

Chad Miller had no legal report.

Vickie Teske, NP at Essentia, gave a presentation on what geriatric Nurse Practitioners contribute to long term care.

Les reported from the Building and Grounds Committee about the parking lot on the north side of Riverfront on Main. It would be expensive to repair this year. A temporary fix would be to scrape out the existing and lay crushed asphalt. This estimate came in at \$799. He recommended that we move forward with this. Next spring we would need to look at replacing it all with concrete.

Sue gave a report from the Finance Committee meeting. This budget was a lot of work with the transition. The nursing home budget preliminary budget was completed with a \$600,000 levy. This will be changed to \$750,000 to bring the debt ratio to 1.5. The Committee recommends setting the preliminary levy at \$900,000 to account for some unknown capital items. The building inspector will come in September to make a list of items that may need to be replaced/repared soon. Some major increases are the cost of more people electing to take health insurance through the employer and the management fee. Sue said a Salary Committee should be appointed. Barbara said many versions of Main and Manor were looked at. Knute Nelson gave their recommendation to have a base care package at Main and to covert Manor to all memory care units. Barbara and the Finance Committee support these changes. Sue said there has already been discussion at Board level about changing to all memory care. The cost to convert it would be \$15,000. Brian asked what brings people to our facility.

Ali Erickson presented the July financial statements.

Barbara shared some information from nursing homes around the area and a staffing update. She is working on creating a policy to allow information be passed on to a local Pastor if that is a Resident's wishes. The water heater and Main needed to be replaced in the amount of \$10,003.25. She recommended a scholarship request be approved in the amount of \$3,849.60.

BOARD ACTION AND CONCERNS

Motion was made by Les, seconded by Brian to approve the financial statements as presented. Motion carried. A motion was made by Sue, seconded by John to set the preliminary tax levy at \$900,000. Motion carried. A motion was made by Les, seconded by Brad to approve the scholarship request in the amount of \$3,549.60. Motion carried. A retromotion was made by Les, seconded by Brian to approve the purchase of a water heater in the amount of \$10,003.25. Motion carried. A motion was made by Sue, seconded by Les to approve the transition of Manor to all Memory Care units. Motion carried. A motion was made by Les, seconded by Dave to approve the housing rate increases as presented. Motion carried.

ADJOURNMENT

Motion was made by Les, seconded by Shannon to adjourn the meeting. Motion carried. Meeting adjourned at 7:49pm.

Ali Erickson, Recording Secretary

David Slotten, Secretary