

**PELICAN VALLEY HEALTH CENTER
MONTHLY BOARD MEETING
SEPTEMBER 28, 2015**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, September 28, 2015, in the PVHC meeting room. The meeting was called to order by Chairperson Richard Bratlien. Other board members present were: James McBride, Susan Bruggeman, Dave Slotten, Brad Knorr, Shannon Erickson, Les Rotz, John Waller and Brian Evenson. Absent was: Joan Fouquette. Others present were Sarah Estep-Larson and Vickie Thompson.

CONSENT AGENDA

After Rich Bratlien asked to make changes to Board Action by tabling Ecumen Contract Amendment and adding, Approve Fiscal Year End Bad Debt Write Offs, the motion was made by Jim McBride, seconded by Shannon Erickson to approve the agenda and the minutes of the August 18, 2015, and the August 28, 2015 meetings. Motion carried.

REPORTS TO THE BOARD

Sarah Estep-Larson attended the meeting to represent legal counsel in place of Chad Miller. She reported that the loan documentation and reappraisal regarding the building project is being done. Chad is reviewing the loan documentation. If Chad's legal opinion is needed, please contact him. Discussion followed on what the next steps are concerning the appraisal and loan documents.

Sue Bruggeman reported for the finance committee that a change was made to the final budget because of a rate increase of 25 cents per day to fund scholarships. \$5000 was added to the budget for staff scholarships. The levy remained at \$250,000. Vickie Thompson reviewed the census for each of the facilities. Rich went through the financial statement information for the Board and Vickie reviewed the cash and investments summary.

The Board discussed the day care and taxes that will be incurred since it is a rental property. That has been figured into their contract. Rich would like to further review the Ecumen contract amendment before taking any action. Discussion followed and it was agreed that action on the Ecumen contract should be tabled until it can be researched further. The Board would like to discuss a few items in the contract and also felt the increase was substantial. The Board would also like clarification on the Sanford contract. There has been no rent increase for them for some time. Rich would like Barbara to check out what the square footage rental costs are for our area. Rich would also like the building & grounds committee to meet to see if any improvements need to be made in the Sanford rental space. Vickie presented accounts for write off to bad debt in order to clean up potentially uncollectible outstanding accounts for our fiscal year ending September 30, 2015.

BOARD ACTION

Motion by Les Rotz, seconded by Jim McBride to approve the financials as presented. Motion carried. Jim McBride made the motion to table action on the Ecumen contract amendment until further review can be done. Motion seconded by Les Rotz. Motion carried. Motion by Sue Bruggeman to approve the budget for Fiscal 2016 as discussed. Motion seconded by Les Rotz. Motion carried. Motion by Les Rotz, seconded by Brad Knorr to approve the request for write off to bad debt of the accounts presented. Motion carried.

ADJOURNMENT

Motion by Les Rotz, seconded by Jim McBride to adjourn the meeting. Motion carried. Meeting adjourned at 6:46 p.m.

Vickie Thompson, Recording Secretary

Dave Slotten, Secretary