

**PELICAN VALLEY HEALTH CENTER
MONTHLY BOARD MEETING
SEPTEMBER 26, 2016**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, September 26, 2016. The meeting was called to order by Chairperson Richard Bratlien. Other board members present were James McBride, Susan Bruggemen, David Slotten, Bradley Knorr, Shannon Erickson, Les Rotz and John Waller. Board members absent were Joan Fouquette and Brian Evenson. Others present were: Janet Green, Barbara Axness, Vickie Thompson, Christine Peasley and Chandra Eaton.

CONSENT AGENDA

After removing item b. 2016-2017 budgets under Board Action, motion was made by Jim McBride, seconded by Les Rotz to approve the consent agenda and minutes of the August 22, 2016, meeting. Motion carried.

BOARD REPORTS

Chad Miller was unable to attend tonight's meeting, but Rich Bratlien reported that the human rights case was decided in our favor and dismissed.

Sue Bruggeman reported for the Finance Committee that the budgets are still being worked on. We could really use memory care admissions at this time.

Shannon Erickson reported that the Long Range Planning Committee met September 13th. The Assisted Living packages are being updated. Admission guidelines for assisted living were discussed. We need to do some marketing for our facilities through signage, our website, and in our advertising. Logos were shared with the Board. Shannon reviewed the names that were discussed for each facility as part of our rebranding process. It is planned to bring the ideas to the Board at the next meeting.

The Construction Committee report was given by Les Rotz. The kitchen may be open for use again next Tuesday. Boilers are piped and soon ready to turn on just in time for the change in weather. There will be temporary power outages when the generator gets changed over. Sidewalks are being poured. An issue came up with drainage. The original plan would not work so a new plan was developed to correct this. The fence has been removed. The front doors are soon to be added. Painting and bathroom tiling is being completed on the East wing. Taping is in progress in the West Wing.

Welcome back to Barbara. Barbara reviewed the salary report from Leading Age and how much nursing salaries have increased. She reviewed financials which showed some improvement. At the assisted living facilities, we are learning how to get paid for the services we provide in order to improve our revenue. Marketing was discussed and what we can do to get our name out there for our day care, new building and staff interest items.

Rich mentioned that the Riverfront on Main parking lot was brought up to him as needing immediate repair. He and Brad Knorr both looked at it. It was decided the cost was prohibitive and perhaps we could do a patch for now and address it again in the spring.

Our cash position was discussed in reference to our commitment for the building project loan.

Vickie Thompson requested approval to write off a nursing home account as uncollectible.

During the public comment section, Chandra Eaton, DON, commented that she felt we need to be sure to market to the smaller towns in the area.

BOARD ACTION/CONCERNS

Motion made by Les Rotz, seconded by Jim McBride, to approve the financials as presented. Motion carried. Motion by Les Rotz, seconded by Jim McBride, to approve the nursing home bad debt write-off requested. Motion carried. Les Rotz volunteered to give a tour of the new building to the group following the meeting.

ADJOURNMENT

Motion by Les Rotz, seconded by Brad Knorr, to adjourn the meeting. Motion carried. Meeting adjourned at 7:05 p.m.

Vickie Thompson, Recording Secretary

David Slotten, Secretary