

**PELICAN VALLEY HEALTH CENTER
MONTHLY BOARD MEETING
NOVEMBER 28, 2016**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, November 28, 2016, in the PVHC meeting room. The meeting was called to order by Chairperson Rich Bratlien. Other board members present were: Joan Fouquette, James McBride, Susan Bruggeman, David Slotten, Bradley Knorr, Shannon Erickson, Les Rotz and Brian Evenson. Absent was John Waller. Others present were: Barbara Axness, Carol Kvidt, Mark Neu, Chandra Eaton, Vickie Thompson and Chad Miller.

CONSENT AGENDA

After adding Item e., Act on Board Member Resignation, motion was made by Jim McBride, seconded by Les Rotz, to approve the consent agenda including the minutes of the October 24th and November 15th meetings. Motion carried.

REPORTS TO THE BOARD

Chad Miller reported that the EEOC completed their investigation on the discrimination action case against Pelican Valley and they agreed with the Minnesota Department of Human Right's determination, so the case is dismissed. Chad is working on finalizing the revised leases with Barbara.

Barbara Axness reviewed the scholarship requests submitted. The Scholarship Committee recommended awarding the scholarship requests as presented.

Les Rotz reported on the construction. The driveway patching has been completed. The serving window is up and running making the kitchen staff very happy. In the mezzanine, they are insulating piping; controls being completed this week. Final air testing on plumbing is scheduled. The nurse call system is done but may need reprogramming later. Fencing is being done. Flooring is done in the East wing. Most of the doors and trim have been installed. There are still a couple of change orders related to painting, Wanderguard and plumbing.

Shannon Erickson gave a report from the Long Range Planning Committee. She presented the new logo and campus name for board action and they were discussed by the Board. The Executive Committee will be meeting with tenants in the assisted living this week about their upcoming rate increase.

Barbara reported on the financials and census for the campus. Riverfront on Main has been doing well. She also reviewed the cash and investments summary. We have been exploring using other pharmacy vendors. The next monthly meeting date lands on the Pelican Valley Christmas holiday. Moving the meeting to December 19th was discussed. The Housing Director has resigned. An ad has been posted for a replacement. Leading Age Minnesota has put out a request for proposal for a workforce grant. Danielle from Sunnyside Care Center and Barbara have put in a request for funds to create a position for a guidance counselor. The proposal has made it through the first step. Bremer Line of Credit will be rolled over into the loan. Carol Kvidt reported that Ecumen has a new CFO, Scott McGuire. Carol commended the Board for having members meet with assisted living tenants about the rate increases and providing support to the administrator. Rich reported that the person with the most write in votes for Erhards Grove Township board member did not accept the position. Joan Fouquette agreed to continue in the position if approved by the Board.

BOARD ACTION

Motion made by Les Rotz, seconded by Jim McBride to accept the financials as presented. Motion carried. Motion by Les Rotz, seconded by Brad Knorr to approve the scholarships awards requested. Motion by Les Rotz, seconded by Jim McBride to change the December meeting date to December 19th. Motion carried. Motion by Jim McBride, seconded by Brian Evenson to approve the campus logo and name change. Motion carried. Sue Bruggeman submitted her resignation as board member from City of Pelican Rapids as she has moved. Motion by Jim McBride, seconded by Les Rotz to accept the resignation of Sue Bruggeman as City of Pelican Rapids board member. Motion carried. A notice will be published in the Press advertising for a replacement. Members of the Executive Committee will meet with assisted living tenants this Wednesday evening starting with Riverfront Manor at 5:00 pm and then at Riverfront on Main at 6:00 pm .

ADJOURNMENT

Motion to adjourn the meeting made by Les Rotz, seconded by Jim McBride and carried. Meeting adjourned at 7:12 p.m.

Vickie Thompson, Recording Secretary

David Slotten, Secretary