

**PELICAN VALLEY HEALTH CENTER  
MONTHLY BOARD MEETING  
NOVEMBER 24, 2014**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, November 24, 2014, in the PVHC meeting room. The meeting was called to order by Vice-Chairperson Shannon Erickson. Other board members present were: Joan Fouquette, James McBride, Susan Bruggeman, Dave Slotten, Brad Knorr, Les Rotz and John Waller. Absent was Richard Bratlien. Others present were: Chad Miller, Vickie Thompson, Barbara Garrity and some PVHC staff members.

**APPROVAL OF CONSENT AGENDA**

After removing bed closure from the board action items, the motion was made by Jim McBride, seconded by Les Rotz to approve the agenda. Motion carried. Motion by Les Rotz, seconded by Brad Knorr to approve the minutes of the October 27<sup>th</sup> and November 10<sup>th</sup> meetings. Motion carried.

**REPORTS TO THE BOARD**

Chad Miller researched the bidding requirements for a project manager. Even though \$100,000 is the amount at which bidding is required, we may fit into an exception depending on the services a project manager would be providing.

Barbara reviewed the occupancy, financials and cash investments. Extra staff has been needed for the PCC software transition. Barbara explained other expenses that affected the financials. Our annual MDH survey was conducted beginning September 4<sup>th</sup>. The survey resulted in 2 deficiencies. This is considered a very good survey. They did mention the need for painting and poor condition of the physical plant. Bed closure was discussed. Barbara will get some numbers for the board on what money is involved with closing beds. The department managers are being asked how many beds they feel should be closed and what they think the building project should entail. YHR has presented a bill. Barbara has discussed this bill with Chad and we have to pay the bill. We have to make a decision this evening on the tax levy. The preliminary levy was set at \$150,000. There was discussion if it would be a good decision to lower it. Concerns are that the levy is going to end up paying for the building project. We have many expenses coming up. Ecumen is working with Mel Oelfke on a marketing plan and marketing materials for the assisted livings. Bids will be presented at the next board meeting for a kitchen update at Riverfront Manor. Bids will also be presented for a new freezer at Riverfront on Main. Shannon reported for the Long Range Planning Committee who met just before this meeting. Les mentioned starting on major issues like the generator, kitchen upgrade and things that can be done while waiting for the project to begin. We will also be looking at proposals from vendors for a project manager. We will have Olaf Anderson visit the facility and give a proposal. The Family Council had a representative present to the Long Range Planning Committee. The council is concerned with the care and the facility condition and will request to be on the agenda at a later board meeting.

**BOARD ACTION**

Motion by Jim McBride, seconded by Brad Knorr to approve the financials as presented. Motion carried. Painting the nursing home was discussed. Les Rotz made the motion to select the proposal from Len Thompson for painting. The motion was seconded by Sue Bruggeman and following further discussion, the motion carried. Dave Slotten made the motion to set the tax levy at \$115,000. Motion seconded by John Waller. Discussion followed. A roll call vote was taken. Voting against the \$115,000 proposal were Joan Fouquette, James McBride, Susan Bruggeman, Brad Knorr and Shannon Erickson. Voting yes

for the \$115,00 levy were Dave Sloten, John Waller and Les Rotz. Motion failed. Motion was made by Jim McBride to approve a levy of \$150,000 for 2015, seconded by Brad Knorr. A role call vote was taken with Susan Bruggeman, Brad Knorr, Shannon Erickson, Joan Fouquette and James McBride voting yes and Dave Sloten, Les Rotz and John Waller voting no. Motion carried. Motion by Joan Fouquette, seconded by Sue Bruggeman to pay the YHR bill of \$49,332.65. Motion carried. Barbara relayed that a day care provider is still very interested in providing services at Riverfront on Main.

**ADJOURNMENT**

Motion by Jim McBride, seconded by Les Rotz to adjourn the meeting. Motion carried. Meeting adjourned at 7:25 p.m.

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Vickie Thompson, Recording Secretary

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Joan Fouquette, Secretary