

**PELICAN VALLEY HEALTH CENTER  
MONTHLY BOARD MEETING  
MAY 18, 2015**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was called to order at 6:15 p.m. on Monday evening, May 18, 2015, by Chairperson Richard Bratlien. Other board members present were: James McBride, Susan Bruggeman, Dave Slotten, Brad Knorr, Shannon Erickson, Les Rotz, John Waller and Brian Evenson. Absent was: Joan Fouquette. Others present were: Barbara Garrity, Chad Miller, Carol Kvidt, Vickie Thompson, Jennifer Nelson, Christy Peasley and several members of the PVHC staff.

**CONSENT AGENDA**

Motion by Jim McBride, seconded by Dave Slotten to approve the evening's agenda and the minutes of the previous meeting of April 27, 2015. Motion carried.

**REPORTS TO THE BOARD**

There was no legal report from Chad Miller. We are still waiting for the YHR documents. Christy Peasley, Activities Director, gave the Department Manager Report. Christy provided some background information on herself and her department. She explained what her job entails. The monthly activity calendar is posted on the PVHC website. There are many events throughout the year. Currently, the Activities Department is working with the Dietary Department to plan theme meals for the residents. Christy explained how resident activities have changed over the years along with the clientele.

The Construction Committee met recently. Les Rotz reported to the Board on the proposal from Olaf Anderson for remodeling the upper floor of Riverfront Manor to provide memory care. We are in the process of getting a permit. The cost is estimated at \$66,000 and could only take six weeks to do. Carol Kvidt commented that even though the remodeling could be done in that time, it will take quite a bit longer to get the necessary programs in place in order to accept memory care clients.

Barbara Garrity reported on the census and financial statements for April. We had a great Medicare month. Occupancy has improved due to reducing the beds from 40 to 36. The newly created private rooms are all full. The nursing home had one of its best months this year. There has been lots of movement at the assisted livings. There were no changes to the cash and investment summary. The Legislature is now in session and is very close to passing legislation favorable to nursing homes. Barbara attended a seminar last spring where some information was presented on Boards and a Board Code of Conduct. She and Rich worked on one for our Board. The Board discussed items they felt may need rewording to fit our situation. YHR documents are not done yet. The mechanical engineers are still working on their part. They will be coming to the nursing home tomorrow. YHR plans to have all construction documents in by the end of month. Then they can be sent to the State for approval and financing can be revisited. The bidding process can begin before the State approves the plans. If all goes well, work could begin in July. A strategic planning meeting was held today that included department leaders, Barbara and Carol Kvidt. Committees were formed to develop long range goals and associated action plans. The recent marketing study that was included in the board packets was discussed. On June 10<sup>th</sup> Essentia is doing a "Lunch and Learn" program at Riverfront Manor. Barbara will be doing an educational presentation on senior services in Pelican Rapids. She is hoping to inform the public about the services we provide on our campus.

**BOARD ACTION/CONCERNS**

Motion made by Jim McBride, seconded by Brad Knorr to approve the April financials as presented. Motion carried. Motion by Jim McBride, seconded by Les Rotz to table adoption of a Board Code of Conduct for another meeting.

**ADJOURNMENT**

Motion made by Les Rotz, seconded by Jim McBride to adjourn the meeting. Motion carried. Meeting adjourned at 7:09 p.m.

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Vickie Thompson, Recording Secretary

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David Slotten, Secretary