

**PELICAN VALLEY HEALTH CENTER
MONTHLY BOARD MEETING
MARCH 23, 2015**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was called to order at 6:15 p.m. on Monday evening, March 23, 2015, by Chairperson Richard Bratlien. Other board members present were: James McBride, Susan Bruggeman, Dave Slotten, Shannon Erickson, Les Rotz and John Waller. Absent were: Joan Fouquette and Brad Knorr. Also present were: Chad Miller, Barbara Garrity, Vickie Thompson, Laura Hagen, C. J. Holl and a large group of staff members.

CONSENT AGENDA

After adding to the agenda under board action "Approve additional painting at Sanford Clinic", motion was made by Jim McBride, seconded by Dave Slotten to accept the agenda and the minutes of the previous meeting. Motion carried.

REPORTS TO THE BOARD

Chad Miller had no legal report. Barbara Garrity has asked that a department manager give a presentation at each board meeting. Barbara included some background information in the board packet on Laura Hagen, Resident Services Coordinator, who gave a presentation at this meeting. Laura explained her role at Pelican Valley Health Center. She described what is involved in the admission process. Laura has been gathering information on admissions. This month, 17 admission profiles were received. The profiles we receive have been changing. There is an increase in the number of clients under age 65 and more clients have psychiatric diagnoses with behaviors. The number of bariatric clients has also increased as well as the request for private rooms. Many clients now need memory care. Earlier this year, we had to turn down clients due to a staffing shortage; however, staffing has improved.

Representing the nursing assistant staff of Pelican Valley Health Center, Jodi Restad brought forward several concerns to the Board. She made a plea to the board to speed up the building process as the facility is old and non-functional. She relayed some comments from staff regarding unfairness of the recent shift differential changes. The Board asked if the group had any solutions to the issues presented. Discussion was held with the staff regarding their issues. Rich thanked Jody and the staff for their input and for their hard work.

Shannon Erickson reported for the Long Range Planning Committee. The committee met on March 3rd. Information on what was discussed was included in the packet sent to board members. The Committee talked about memory care needs utilizing the information from the market study and local issues. The Committee believes there is a need for memory care and is ready to recommend remodeling part of our campus for a memory care unit. Chandra Eaton, Director of Nursing, shared that profiles received at the nursing home show the need for such a unit. We have had to send clients out of the area because there was no place for them here. The Finance Committee will be looking at our ability to proceed financially. Jim McBride expressed that he thought there is an area at Riverfront on Main that can be used for memory care. Much discussion followed on this possibility. Pelican Valley's goal is to provide a continuum of care. There was discussion on what a memory care unit needs to provide. Discussion was also held regarding payer sources for memory care. The Finance Committee will work with Barbara to get some numbers together. It will then be decided if a special board meeting is needed to act upon this.

Barbara Garrity reported that she had been to Pioneer Home in Fergus Falls to meet other administrators and a lobbyist regarding the bills in process at the moment. She reported on the Long Term Care Committee proposal at the legislature. If passed, we would move into the same category as the VA for payment. Barbara reviewed the financial statements, statistics and cash and investments. The financials still showed a loss, but February was the best month of this fiscal year. There was some added nursing expense due to new hires. Six people have moved in at Riverfront on Main and we have seen an increase in services at Riverfront Manor. A marketing consultant was here recently to assist in marketing plans for the assisted living facilities. The nursing home is requesting the purchase of a bariatric bed as the need has increased. A bid was submitted by Len Thompson for more painting needed at Sanford Clinic. The daycare provider interested in space at Riverfront on Main is willing to do a three year contract. The YHR bill included in the board packet has already been approved. They are about 40% done with the construction documents and should be able to submit them to the State for approval by the end of April. The by-laws are up for review. Copies have been sent to the Board members. Dave Slotten wanted to have a section during the board meeting for comments from the public. Shannon Erickson commented that she is not in favor of it as having an open forum section can distract from the meeting. Discussion on the pros and cons followed. Chad Miller commented that a change in the agenda format does not actually cause a change in the by-laws as it is stated that the format is one that **may** be used. We can try it for a couple months to see if an open forum section works. Rich mentioned the committee section and whether changes need to be made. It was felt it was acceptable as is. Maplewood Township has a volunteer for a board member, Brian Evenson. Brian gave some background information on himself and feels his skill set makes him a good fit for being a member of this board.

BOARD ACTION

Motion by Les Rotz, seconded by Jim McBride to approve the financial statements presented. Motion carried. Motion by Jim McBride, seconded by Les Rotz to approve the purchase of a bariatric bed. Motion carried. Motion by John Waller, seconded by Les Rotz, to accept Brian Evenson as representative from Maplewood Township on the Board of Directors. Motion carried. Motion by Les Rotz, seconded by John Waller, to approve the bid of \$1980 for additional painting in the Sanford Clinic from Thompson Painting. Motion carried. Rich thanked the staff for coming to the meeting and sharing their concerns.

ADJOURNMENT

Motion by Les Rotz, seconded by Jim McBride to adjourn the meeting. Motion carried. Meeting adjourned at 7:52 p.m.

Vickie Thompson, Recording Secretary

Dave Slotten, Secretary