

**PELICAN VALLEY HEALTH CENTER HOSPITAL DISTRICT
MONTHLY BOARD MEETING
MARCH 27, 2017**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, March 27, 2017, in the Pelican Valley Meeting Room. The meeting was called to order by Chairperson Richard Bratlien. Other board members present were: Dave Slotten, Shannon Erickson, Les Rotz, John Waller, Joan Fouquette, Sue Bruggeman, Mary Williams and Brian Evenson. Absent was Brad Knorr. Also present were: Don Perrin, Chandra Eaton, Jessica Chenze, Chad Miller, Joycelin Steidl, Vickie Thompson and Barbara Axness.

CONSENT AGENDA

After adding by-law review and scheduler position, motion made by Les Rotz, seconded by Shannon Erickson to approve the consent agenda including the minutes of the February 27, 2017, board meeting. Motion carried.

REPORTS TO THE BOARD

Chad Miller gave the legal report. A review has been done on an unemployment insurance issue. There was an adverse decision against Pelican Valley. We have applied for a rehearing. A new judge examines the information and makes a determination. We are anticipating the same results. If an adverse determination remains, we will not re-appeal.

Joycelin Steidl, Housing Director, was introduced to the Board. She reviewed her background and what she has been involved in before coming to Pelican Valley Senior Living. Joycelin announced that Jessie Chenze has decided to stay at Pelican Valley as the Assisted Living RN.

The by-laws discussion was tabled until the next meeting. An updated copy of the by-laws will be sent out.

Barbara Axness reviewed the financials for February. The census and revenue and expenses were reviewed for all facilities. Hours are being reduced at Main due to the low census. The campus overall showed a good month. Cash and Investments were reviewed. Barbara discussed the employee and customer satisfaction surveys with the group. Our facility scored extremely well. Bids were presented for rekeying the nursing home and Manor buildings. Janet Green and Barbara have discussed adding a scheduler position for the campus. The job would also include other duties such as staff education and medical records. Barbara reviewed other positions we have open which includes the Finance Supervisor position since Vickie Thompson is retiring. The new activities director, Karin Haugrud, started today. Barbara's question for the board this month was, "What do you think is next for our building?" Comments from the board were to look at increasing the pm shift differential and work on staffing issues. Rich commented that we need to look at our Long Range Plan for the next 5 years. The Buildings and Grounds Committee will check out each facility to see what physical improvements need to be done in the next 18 months. Board members commented on the need to settle in to the new building and think about new services we can provide. We need to focus on marketing our new building and services. Barbara and the board discussed marketing and how to show people the value of what we provide.

Don Perrin, pharmacist, visited with the board. He reviewed pricing for the nursing home and feels he can offer better prices at this time. We want to support our local businesses and are happy that we can come to an amicable agreement for pharmacy services for our facility.

BOARD ACTION

Motion by Les Rotz, seconded by Mary Williams to accept the financials as presented. Motion carried. Motion by Dave Slotten, seconded by Les Rotz to approve the proposal for rekeying the old section of the nursing home at \$4375 and Manor at \$4815. Motion carried. Motion by Les Rotz, seconded by Brian Evenson, to approve the addition of a scheduler position. Motion carried.

ADJOURNMENT

Motion by Les Rotz, seconded by Sue Bruggeman to adjourn the meeting. Motion carried. Meeting adjourned at 7:15 p.m.

Vickie Thompson, Recording Secretary

David Slotten, Secretary