

**Pelican Valley Health Center  
Monthly Board Meeting  
March 24, 2014**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15pm on Monday evening, March 24, 2014, in the PVHC meeting room. The meeting was called to order by Vice Chairperson Shannon Erickson. Other board members present were: James McBride, Susan Bruggeman, Dave Slotten, Dan Oehler, and Les Rotz. Absent were: Richard Bratlien, Joan Fouquette, and Brad Knorr. Others present were: Chad Miller and Barbara Garrity.

**APPROVAL OF CONSENT AGENDA**

Motion by Jim McBride, seconded by Les Rotz to approve the consent agenda after adding board actions items: h for approval of Sanford flooring and i for approval of chairs for Riverfront on Main. Motion carried.

**REPORTS TO THE BOARD**

Chad Miller had nothing to report for legal. Barbara Garrity reviewed the February financials and statistics for the nursing home and assisted living facilities. February occupancy was up over January but we had high energy costs and showed a loss for the month. We discussed the energy costs at Riverfront On Main in particular and Barbara will work with Ecumen in getting an Energy Audit in process. Employee Handbooks are ready and will be rolled out to the staff. It was completely updated and will be valuable in addressing our current environment. Barbara explained the Menu Ticket program that can integrate with the dietary menu and residents restrictions making for a more efficient and safe delivery of meals. Reviewed wireless bids for Riverfront Manor and the ability it will have to handle building expansion. Reviewed shift differentials and CNA salaries as compared to regional and state rates. Sue Bruggeman updated the board on the financing options for the expansion and remodeling project. At this point it appears that due to the lower dollar amount bonds would not be recommended. Barbara will finish collecting the bank bids and review them and the bond covenants with Ecumen and legal. A special board meeting may be held so that financing can be approved. The search committee for the Pelican Township position recommended John Waller II to fill the seat vacated by Steve Berg's resignation.

**BOARD ACTIONS AND CONCERNS**

Motion by Dan Oehler, seconded by Les Rotz to approve the February financials as presented. Motion carried. Motion by Jim McBride, seconded by Dave Slotten to approve the new Employee Handbook. Motion carried. Motion by Jim McBride, seconded by Les Rotz to approve the appointment of John Waller II to the Pelican Township position. Motion carried. Motion by Les Rotz, seconded by Jim McBride to approve payment to CMS. Motion carried. Motion by Jim McBride, seconded by Les Rotz to approve the purchase of the Menu Ticket program. Motion carried. Motion by Les Rotz, seconded by Shannon Erickson to approve the new wireless internet system for Riverfront Manor. Motion carried. Motion by Dan Oehler, seconded by Jim McBride to approve the purchase of new tile and flooring for Sanford. Motion carried. Motion by Les Rotz, seconded by Dave Slotten to approve new chairs for Riverfront on Main. Motion carried.

**ADJOURNMENT**

Motion to adjourn the meeting was made by Dave Slotten, seconded by Les Rotz. Motion carried. Meeting adjourned at 7:30pm.

---

Susan Bruggeman, Recording Secretary