

**PELICAN VALLEY HEALTH CENTER
MONTHLY BOARD MEETING
JUNE 22, 2015**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was called to order at 6:15 p.m. on Monday evening, June 22, 2015, by Chairperson Rich Bratlien. Other board members present were: Dave Slotten, John Waller, Brad Knorr, Jim McBride, Les Rotz, Brian Evenson, Susan Bruggeman, Joan Fouquette and Shannon Erickson. Others present were: Chad Miller, Barbara Garrity, Vickie Thompson, Carol Kvidt, Jennifer Nelson, Deb Gravalin, Curt Cardwell, Christy Peasley and Chandra Eaton.

CONSENT AGENDA

After changing the agenda to add appraisal under Board Action, the motion was made by Jim McBride, seconded by Brad Knorr to accept the agenda and the minutes of the May 18, 2015, meeting. Motion carried.

REPORTS TO THE BOARD

Chad Miller had nothing new for the legal report.

Curt Cardwell, Environmental Services Director for the assisted living facilities, gave the Department Manager report this month. He thanked the Board for allowing the funds for the heating system at Riverfront on Main. It has made a huge difference in regulating the heat. Progress on the day care has been slow, but steady. Painting will be starting soon. The electrical work will need to be done by an outside vendor, but will cost less than expected. A huge expense for the day care will be the fence that needs to be put up. Barbara mentioned that Curt often cooks for the residents at Main and they especially love his pancakes.

Les Rotz reported for the Construction Committee. The remodeling for the memory care at Manor is expected to start tomorrow. The building conversion should be finished by the middle of next month. A small kitchenette will be added upstairs. Rich commented that the Executive Committee met with tenants at Riverfront Manor. The tenants shared their views on the memory care conversion. The committee tried to answer all their questions. The YHR estimate for the nursing home building project was included in the board packets. Discussion took place about financing memory care versus paying out of pocket. Construction bids are due on June 25th. A special meeting may be needed next week to review the bids and discuss financing. The numbers will be presented to Bremer Bank. Doing an appraisal was discussed and will need to be done. It will cost at least \$5,000 and may take a month. The State is reviewing the plans. We should have a response in about four weeks. The group reviewed the most updated plans for the remodeling sent by YHR.

Carol Kvidt, Ecumen Regional Director, announced that Shelley Kendrick has been promoted to COO of Ecumen. She had been the Vice President. Carol updated the group on the effect of recent Legislative action. We don't know how our participation in the ECPN program will affect what we get for rate increases. Carol suggested having a call from our auditors at a future meeting to explain what the effect will be on Pelican Valley. The advice from CliftonLarsonAllen auditors is to do raises in 2015 because it will improve our rates for 2017. Assisted Livings will eventually be affected by these increases also. The rate increase from the Legislature is going to be very beneficial.

Barbara Garrity reviewed the census and financials for the campus for May. There have been a lot of short stay clients. Barbara explained expenses that were over budget. Some hours have been reduced at Riverfront Manor. Riverfront on Main is doing really well. The assisted living facilities have added a consultant pharmacist as part of the new comprehensive licensure. The nursing home had a case mix audit last week. Most changes were due to documentation of cares. Barbara reviewed the Pinnacle customer satisfaction survey with the Board. PVHC received a good review. Tracking of the time to answer call lights is being done showing a wonderful response time. Barbara adjusted the Board Code of Conduct as discussed by the Board at the last meeting. This acts as a guideline for board members.

Vickie Thompson requested approval to write-off \$2825.79 of uncollectible accounts.

BOARD ACTION/CONCERNS

Motion by Les Rotz, seconded by Dave Slotten to approve the financials as presented. Motion carried. Motion by Les Rotz, seconded by Brian Evenson to accept the Board Member Code of Conduct. Motion carried. Motion by Brad Knorr, seconded by Les Rotz to approve write-off of the accounts presented. Motion carried. Motion made by Les Rotz, seconded by Brad Knorr to approve doing an appraisal. Motion carried.

A special board meeting will be held June 30th at 6:00 p.m. to review bids, contracts and financing for the building project.

ADJOURNMENT

Motion by Les Rotz, seconded by Jim McBride to adjourn the meeting. Motion carried. Meeting adjourned at 7:02 p.m.

Vickie Thompson, Recording Secretary

Dave Slotten, Secretary