

**PELICAN VALLEY HEALTH CENTER  
MONTHLY BOARD MEETING  
JANUARY 26, 2015**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, January 26, 2015, in the PVHC Meeting Room. The meeting was called to order by Chairperson Rich Bratlien. Other board members present were: Les Rotz, Jim McBride, Brad Knorr, John Waller, Dave Slotten, Shannon Erickson, Sue Bruggeman and Joan Fouquette. Others present were: Barbara Garrity, Chad Miller, Vickie Thompson, several staff members and community members.

The meeting began with nomination of officers for the 2015 year. Les Rotz and Brad Knorr were the nominating committee and noted that 3 of the 4 current officers agreed to continue in their roles. Joan Fouquette did not want to continue as secretary. Motion by Jim McBride, seconded by Dave Slotten to nominate those three who wanted to continue in their current offices. Motion carried. There were no other nominations. Motion by Jim McBride, seconded by Les Rotz to cease nominations and for those three to continue in their current offices. Motion carried. Rich Bratlien remains Chairperson, Shannon Erickson remains as Vice-Chairperson and Susan Bruggeman remains as Treasurer. John Waller nominated Dave Slotten for the secretary position. Motion by Jim McBride, seconded by Les Rotz that nominations cease and Dave Slotten take over the secretary position. Motion carried. There were no changes to the agenda. Dave Slotten asked if it has ever been considered to provide a time for public comment on the agenda. Rich explained that the by-laws are coming up for review and at that time action could be taken to include a section for public comment.

**CONSENT AGENDA**

Motion by Les Rotz to approve the consent agenda. Motion seconded by Jim McBride. Motion carried.

**BOARD REPORTS**

Chad Miller had no legal updates. The audit report for the fiscal year ended September 30, 2014, was given over the phone by Darryn McGarvey from the audit firm of CliftonLarsonAllen. Mr. McGarvey reviewed the financial statements for the past fiscal year. Investments remained stable. Capital assets, liabilities and long term debt remained consistent. Decreased census and expenses that increased at a higher rate than revenue resulted in a loss for the year for the Health Center. However, Mr. McGarvey stated that the Pelican Valley Health Center was in healthy financial condition and is performing above industry performance benchmarks. The Health Center has little long term debt, good operating cash and a strong debt to equity position.

Barbara Garrity gave a report on the financial statements and census at each facility. Bids were included in the board packets for new chairs budgeted for Riverfront Manor. Plans are being made for purchasing a new tub and renovating the tub room. We will probably wait for the new project manager to be chosen so they could oversee the tub project. Pelican Valley has been cleared of the deficiencies received in their recent Department of Health survey. Deb Gravalin has been hired as the Assisted Living RN. Bud Nornes visited Pelican Valley Health Center on January 16<sup>th</sup> and shared some positive news for nursing homes. Legislative changes coming up may be good for rural nursing homes like ours. Walkie-talkies have been purchased with money raised during the Tree of Loving Lights fundraiser. There was money left over to purchase new valances for the resident rooms and a vitals cart. There is an ad running in the Press for childcare teachers for a daycare to be housed in the basement of Riverfront on Main. The new call light system has been installed and we are working on "getting the kinks out". The

system was purchased with funds awarded through a grant from the Bremer Foundation. Barbara presented the project manager proposals we received. She put together a spreadsheet comparing the proposals that she reviewed with the board. Janet Green highly recommended Olaf Anderson based on her experience with them in past projects. The board spent some time discussing the proposals.

Paula Waller, representing the Family Council, addressed the Board. The Family Council recently met and had a very good turnout. A survey regarding resident care and concerns was mailed out to all family members and had a good return. The residents' families feel good care is received at the nursing home, but they feel staffing is not adequate to provide for all the residents' needs. The new call lights may help this situation. One concern was how to get and keep good staff. Another big concern was the condition of the facility. It was felt there is a lack of dignity for residents due to the facility structure. The families want to see progress made on the building project. They want to see more privacy for the families to visit and be with their resident. Paula stated that our family members deserve these rights: dignity, privacy and respect.

#### **BOARD ACTION/CONCERNS**

Motion by Jim McBride, seconded by Brad Knorr to accept the financials as presented. Motion carried. Motion made by Dave Slotten, seconded by John Waller to accept the proposal from Olaf Anderson Construction to be in charge of project management for the upcoming building project. Motion carried. Les Rotz made the motion to accept the audit report from CliftonLarsonAllen for Fiscal 2014. Motion seconded by Jim McBride. Motion carried. Motion by Les Rotz, seconded by Jim McBride to approve the purchase of new chairs for Riverfront Manor from Encompass at \$9,888. Motion carried.

There has been no contact from anyone in Maplewood Township showing interest in being a representative on the Hospital District Board. Rich will appoint a search committee to seek a replacement board member. A construction committee will be appointed to work with Olaf Anderson Construction. Rich reminded the board members to review the by-laws before the March meeting when updates/changes to the by-laws will be discussed. Rich reminded the board members to review their roles as board members and committee members.

Motion to adjourn by Les Rotz. Motion seconded by Jim McBride. Motion carried. Meeting adjourned at 8:10 p.m.

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Vickie Thompson, Recording Secretary

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Dave Slotten, Secretary