

**PELICAN VALLEY HEALTH CENTER
MONTHLY BOARD MEETING
FEBRUARY 22, 2016**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, February 22, 2016, in the PVHC Meeting Room. The meeting was called to order by Chairperson Rich Bratlien. Other board members present were: Jim McBride, Susan Bruggeman, Dave Slotten, Brad Knorr, Les Rotz and John Waller. Board members absent were: Joan Fouquette, Shannon Erickson and Brian Evenson. Also present were Chad Miller, Carol Kvidt, Barbara Axness, Vickie Thompson, Chandra Eaton, Laura Hagen, Christine Peasley and Marcia Dallmann.

CONSENT AGENDA

Motion to approve the consent agenda and minutes of the previous board meeting was made by Jim McBride, seconded by Les Rotz and carried.

REPORTS TO THE BOARD

Chad Miller reported that he and Barbara have been discussing the Sanford lease agreement and a few minor issues; otherwise nothing new to report. Chad left the meeting at this time.

Laura Hagen, Resident Services Coordinator, reported on the Social Services department and what she does in her role at PVHC. One of her major responsibilities is coordinating admissions and discharges. She reviewed the census over the past years and how the numbers have increased. We have more short term stay clients who come for rehabilitation and return home. The "Case Mix" payment system and how it has changed was reviewed. There is way more paperwork involved with an admission than there used to be. Industry regulations are always changing. The Resident Rights handbook has changed and the Resident Handbook has been updated. Laura talked about the nursing home admission process. Laura keeps up with what is going on in the industry and new regulations through contact with other Ecumen employees in her department across the state.

Les Rotz gave an update on the construction. There was no meeting today. There was no meeting two weeks ago because of the cold weather. Construction has slowed down due to cold weather. The trusses are here now. The precast was put in place and additional framing and more rock was done. An area is being built for a mechanical room. The window framing is done and the generator is due to arrive on Thursday this week. Les reviewed the change orders. We are still waiting on the cost of a new chimney liner. We are on track to remove the old boiler on March 1st. There was a revision to include better locks. It was decided to go with two propane tanks rather than one large one. There was a permit fee for state inspection. A docking unit originally ordered did not fit, but there was no added cost for this change. Extra costs were incurred for cold weather, soil corrections and extra tree removal. \$27,411 was credited for painting costs which PVHC is going to take care of. Les recommends paying the \$43,308.00 for change orders.

Marcia Dallmann, RN, introduced herself. She addressed the Board representing the nursing department. She talked about the nursing staff wages. The nursing staff feel they need to have comparable, competitive wages at least paying the same as the surrounding area. Our staff goes the extra mile and feel they need to be compensated for their commitment. She commented on why the staff stays at PVHC. Everyone knows everyone and everyone works together supporting each other. The staff genuinely care about the residents and they become family. Rich Bratlien stated that the

Board is aware of what Marcia is asking and the Finance Committee will be meeting this summer to focus on wages again. The Board appreciates all the hard work and commitment of the staff.

Barbara reviewed a workforce data report from LeadingAge and encouraged the board members to review the numbers regarding vacant positions and staff turnover. Barbara attended a governance presentation at the Leading Age meeting this year. She shared the power point presentation and her notes on governing boards. She wants to find more ways to get the board involved. She handed out a sheet of questions for the board to answer and return to her. Barbara also handed out the Pinnacle customer satisfaction survey results. Barbara reviewed the financials and census for each of the communities. Case mix remains high at the nursing home. We are expecting to be 100% full at both assisted livings on March 1st. The tax levy was discussed. Barbara is asking for an addition to the door alarm system to provide more security. She is also requesting new carbon monoxide detectors for Riverfront Manor.

Vickie Thompson requested approval to write-off 3 uncollectible accounts totaling \$985.63.

Carol Kvidt talked about Ecumen Connects, a new service provided by Ecumen. Employees can call a number at any time with concerns and grievances. Trained personnel answer the calls and forward the concern or grievance to the appropriate party for action. A reorganization in operations is taking place at Ecumen. The goal is to offer more support at the site level. Janet Green will again be the Regional Director for Pelican Valley Health Center. Carol Kvidt will be taking on a different role.

BOARD ACTION/CONCERNS

Motion made by Les Rotz, seconded by Jim McBride to accept the financial statements as presented. Motion carried. Motion by Jim McBride, seconded by Les Rotz to approve the addition to the door alarm system. Motion carried. Motion by Jim McBride, seconded by Les Rotz to approve installation of new carbon monoxide detectors at Riverfront Manor. Motion carried. Motion by Sue Bruggeman, seconded by John Waller to approve the write-off of the accounts presented. Motion carried. Motion by Les Rotz, seconded by Jim McBride to approve the change orders presented. Motion carried.

Committee assignments were given out by Rich Bratlien. Rich asked the Building and Grounds Committee to check out parking spaces and how many are available. Barbara asked them to check out the clinic carpeting as they are asking for replacement. The by-laws need reviewing at the next meeting.

ADJOURNMENT

Motion made by Les Rotz, seconded by Jim McBride to adjourn the meeting. Motion carried. Meeting adjourned at 7:34 p.m.

Vickie Thompson, Recording Secretary

Dave Slotten, Secretary