

**PELICAN VALLEY HOSPITAL DISTRICT  
MONTHLY BOARD MEETING  
JUNE 24<sup>th</sup>, 2019**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, June 24, 2019, in the Pelican Valley meeting room. The meeting was called to order by Richard Bratlien. Other board members present were: Les Rotz, David Slotten, Brad Knorr, Shannon Erickson, Mark Sjostrom, John Waller, Sue Bruggeman, Mary Williams and Brian Evenson. Staff present were: Tyler Ahlf, Ali Erickson, Mark Neu, Megan Mayer, and Renee Evenson. Others present were: Chad Miller and Angie Urman. Public present: Kate Andrews.

**CONSENT AGENDA**

After adding to approve the updated bylaws to board action, A motion was made by Les, seconded by Shannon to approve the agenda and approve minutes of the previous meeting. Motion carried. Rich welcomed Tyler Ahlf, Executive Director to the meeting.

**REPORTS TO THE BOARD**

Chad presented the updated bylaws to the board and refreshed everyone of the changes made.

Rich reported no business was discussed at the Executive Committee meeting.

Ali Erickson presented the cash and investment summary and the May financial statements. There was discussion about occupancy and expenses.

Tyler Ahlf reported about the Career Carnival. It was very successful. We will be planning another one this year. He presented two different bids for windows at Main in the amounts of \$47,000 and \$64,000. There were questions on the number of windows that need to be replaced. It was decided that Buildings and Grounds would meet and this would be tabled until a later date. Tyler educated the board about the difficulties of finding Resident Assistants and suggested raising the wages so that they are more competitive. He suggested raising it \$1/hour. This would increase payroll approximately \$1,300 per pay period. The Resident Assistant job duties have changed a lot since Main changed to memory care. There was discussion about when to analyze wages on a regular basis. Tyler presented two scholarship requests in the amount of \$7,225 and \$3,895. It was discussed that the cap on these has been \$4,000 a person a semester. There is a Strategic Planning session that is scheduled August 5<sup>th</sup> from 4-8pm.

**PUBLIC COMMENTS**

Megan Mayer said there is a memory care unit opening this fall in Detroit Lakes. She asked the board to take this into consideration when deciding on raises for Resident Assistants. Kate Andrews commented on the move to memory care. She said the move went very well, but now she is concerned about the residents that moved. She also said that staff retention is not always centered around money.

**BOARD ACTION AND CONCERNS**

Motion was made by Les, seconded by Brian to approve the financial statements as presented. Motion carried. Motion was made by Les, seconded by Mary to approve increasing Resident Assistant wages by \$1/hr the next pay period. Motion carried. Motion was made by Sue, seconded by Les to approve scholarships in the amount of \$4,000 and \$3,895 for each of the two requesters. Motion carried. Motion was made by Shannon, seconded by Mary to approve the final updated bylaws as presented. Motion carried.

**ADJOURNMENT**

Motion was made by Les, seconded by Mary to adjourn the meeting. Motion carried. Meeting adjourned at 7:00pm.

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Ali Erickson, Recording Secretary

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David Slotten, Secretary