

**PELICAN VALLEY HOSPITAL DISTRICT  
MONTHLY BOARD MEETING  
OCTOBER 22, 2018**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, October 22, 2018, in the Pelican Valley meeting room. The meeting was called to order by Richard Bratlien. Other board members present were: Les Rotz, David Slotten, Bradley Knorr, Brian Evenson, Mark Sjostrom, Shannon Erickson, Mary Williams. Absent were: Susan Bruggeman and John Waller. Staff present were: Janet Green, Interim Executive Director, Ali Erickson, Joycelin Steidl, Mark Neu, Megan Mayer, Anna Osterman, and Renee Evenson. Others present were: Angie Urman, COO Knute Nelson. Public present: Kate Andrews and Caroline Heintz.

**CONSENT AGENDA**

After adding a motion to table the previous motion made to transition Riverfront Manor to all memory care and perform more research on this: A motion was made by Les, seconded by Mary to approve the agenda and approve minutes of previous meeting. Motion carried.

Chad Miller had no legal report.

Les reported from the Building and Grounds Committee meeting. Some of the issues that were previously brought up are fixed or have an action plan in place. We are repairing the sidewalk at Main for \$1,060. Peterson Mechanical inspected the air handlers. He recommended having a balancing contractor balance the system at a cost of \$1,800. Curt received an estimate of \$42,000 for replacing carpet in the common areas throughout Main. The Committee recommended performing a remodel at Riverfront on Main. It needs to be decided which location, between Riverfront on Main and Riverfront Manor, would transition to memory care. Les suggested purchasing a maintenance vehicle since employees have to use their personal vehicles. Angie Urman said Knute Nelson buys used trucks around \$4,000 as maintenance vehicles.

Ali presented the September cash and investment summary and the financial statements.

Rich welcomed Janet Green and expressed his thanks for her coming to help as an Interim Administrator. Ashley McNally will be starting her role as Executive Director of PVSL November 1<sup>st</sup>. Angie Urman added that the staff at PVSL have really been working hard through the transition. Knute Nelson is planning strategic planning to take place in January. Janet passed out a proposal to change Riverfront Main to memory care instead of Riverfront Manor. Staff at PVSL and Knute Nelson are supportive of this change. Janet suggested grandfathering in current tenants to stay where they currently live. She stated we have been turning away assisted living admissions recently. This would increase occupancy at Riverfront on Main and we would have the potential to serve 26-30 memory care residents instead of 20 at Manor. This proposal will be researched by the Long Range Planning Committee. Janet asked the Board to step back and look through all aspects of this to be sure we move forward in the right direction. Dave asked about the demand for memory care. Janet said we have turned down admission to memory care and we have also turned down admissions to assisted living that wanted a kitchenette in their room. Angie said in Alexandria they have doubled their memory care units in three years. It is anticipated that as people live longer, the demand for memory care will grow.

**PUBLIC COMMENTS**

Chandra Eaton added that the demand for memory care has increased significantly in the past few years. She supports adding memory care units and believes we will be able to fill them.

Kate Andrews asked if there is a Resident Advocate on the Board. Rich replied that that is not in the bylaws or statutes, but we welcome any comments.

**BOARD ACTION AND CONCERNS**

Motion was made by Les, seconded by Brian to approve the financial statements as presented. Motion carried. A motion was made by Les, seconded by Mark to table the previous motion of transitioning Riverfront Manor to memory care until Long Range Planning has the chance to evaluate it. Motion carried.

**ADJOURNMENT**

Motion was made by Mark, seconded by Les to adjourn the meeting. Motion carried. Meeting adjourned at 7:25 pm.

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Ali Erickson, Recording Secretary

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David Slotten, Secretary