

**PELICAN VALLEY HOSPITAL DISTRICT
MONTHLY BOARD MEETING
NOVEMBER 26,2018**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, November 26, 2018, in the Pelican Valley meeting room. The meeting was called to order by Richard Bratlien. Other board members present were: Les Rotz, David Slotten, Bradley Knorr, Brian Evenson, Shannon Erickson, Mary Williams, Susan Bruggeman and John Waller. Absent was Mark Sjostrom. Staff present were: Ashley McNally, Executive Director of PVSL, Ali Erickson, Mark Neu, Megan Mayer, Curt Cardwell, and Renee Evenson. Others present were: Angie Urman, COO Knute Nelson, Marnie Gugisberg, CFO Knute Nelson, and Katie Perry, Knute Nelson, VP of Marketing Knute Nelson.

CONSENT AGENDA

A motion was made by Les, seconded by Brian to approve the agenda and approve minutes of previous meeting. Motion carried.

Chad Miller reported he researched the possibility of Board member compensation. There is nothing that restricts this under the statute or bylaws. Compensation does not affect liability. He gave his input on the Gift Acceptance policy.

Rich introduced Ashley McNally, PVSL Executive Director.

Shannon reported from the Long Range Planning Committee meeting regarding the proposal to change Riverfront on Main to memory care. The Committee is recommending to create memory care at Main and make Manor assisted living all while keeping in mind phase two of the nursing home. She also said the change to memory care at Main would be the priority.

Les reported from the Building and Grounds Committee meeting. Curt was able to fix the air handler at Main. The cost of changing Main to memory care came in around \$215,000 as an early approximate. They received an estimate to replace carpet on the old wing of the Nursing Home at \$13,500.

Sue reported from the Finance Committee meeting regarding the tax levy along with converting Main to memory care. She said the committee is recommending to move forward with the conversion of memory care at Main. Sue said cash flow is tight, but we hope we increase the revenue while keeping an eye on our costs. Sue said everything was figured while keeping the levy at \$750,000. Brian asked how much more it would affect each person if we kept it at \$900,000. He said that with all of the capital improvements most taxpayers would see where their tax money is going. Les added that we may have more operating expenses with all of the transition of the assisted living.

Ali Erickson reported the October 2018 financial statements.

Angie Urman gave a management transition update. She said we are still working through software kinks and transferring policies. Les asked Knute Nelson if they approve of our staffing levels. He said we have very good staffing levels and likes where we are heading. Angie said they will make recommendations, but the Board can make the decision. She said they will work with Ashley and the Leadership team to see if they want to make these changes or not. Rich said the goal of this Board is to put trust in our Leadership Team and management company. Rich said the concern is good care for our

Residents and our staff. Brad said we have to protect quality of care and morale of employee. Rich said there are a lot of ingredients that go into staffing that are not all dollar signs. Chad reminded everyone that quality of care and taking care of our staff is important. He also said you have to be mindful to your constituents. Ashley passed out the proposal of changing Main to memory care. She reviewed the logistics of this move. The capital improvements would be approx. \$214,000. She would like to make this transition sooner than later. Brian pointed out that all of the costs are not associated with converting Main to memory care. Ashley said there is a family that is in the process of giving Pelican Valley a substantial gift to be used for memory care updates. She presented the Gift Acceptance Policy in draft form.

PUBLIC COMMENTS

Curt added that there are always more expenses coming in from Main. It may not just be what the proposal quoted.

BOARD ACTION AND CONCERNS

Motion was made by Les, seconded by Brad to approve the financial statements as presented. Motion carried. Motion was made by Brian, seconded by Les to change the December meeting date to December 17, 2018 due to the Christmas holiday. Motion carried. Motion was made by Sue, seconded by Mary to approve the final tax levy at \$750,000. Les, Scambler Township, and John, Pelican Township, opposed this. Motion carried. A motion was made by Les, seconded by Shannon to transition Riverfront on Main to Memory Care and Manor to Assisted Living. Motion carried. A motion was made by Les, seconded by John to approve the Gift Acceptance Policy as received upon legal counsel. Motion carried.

ADJOURNMENT

Motion was made by Les, seconded by Mary to adjourn the meeting. Motion carried. Meeting adjourned at 7:42pm.

Ali Erickson, Recording Secretary

David Slotten, Secretary