

**PELICAN VALLEY HOSPITAL DISTRICT  
MONTHLY BOARD MEETING  
JUNE 25, 2018**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, June 25, 2018, in the Pelican Valley meeting room. The meeting was called to order by Richard Bratlien. Other board members present were: Les Rotz, David Slotten, Bradley Knorr, John Waller, Mark Sjostrom, Mary Williams, Brian Evenson, Brad Knorr, Shannon Erickson. Absent was Susan Bruggeman. Others present were: Barbara Axness, Ali Erickson, Jessie Chenze, and Renee Evenson.

**CONSENT AGENDA**

After adding Board Action F. Replace wander guards, A motion was made by Les, seconded by Mary to approve the agenda and approve minutes of previous meeting. Motion carried.

**REPORTS TO THE BOARD**

Chad was unable to make it tonight. Rich reported no legal report unless PVSL has trouble getting a budget template from Ecumen.

Les reported from the Building and Grounds Committee meeting. The estimate made by the Committee is about \$250,000 in repairs that could possibly come up. He proposed having the building inspected to give us a better estimate. The sign is up and the parking lot at Main is complete. Les asked for approval on replacing the laundry air conditioning for \$3,298. Barbara reported the wander guards we have are being discontinued. We need to replace these in the amount of \$8,514 for the Nursing Home and \$9,635 for Manor. After disaster training, it was suggested that we need a panic button to lock down our whole facility. Barbara proposed we buy this in the amount of \$9,877.

Shannon shared the discussion from the Long Range Planning Committee meeting. The issues addressed were Assisted Living workforce needs and long range staffing. They also discussed increasing the NOC shift differential. She said they want to come up with guidelines on when to look at raises and evaluate staffing needs and wages. She suggested a new group be made to look at these quarterly. Shannon said we are no longer competitive in the Assisted Living wages. Rich added that Long Range Planning looked at this due to the need for staffing to keep the continuum of the services on the campus. He said during the budget process this needs to be addressed again. Rich said times are changing and wages are constantly increasing. Shannon said this is a focused need to help the campus. Dave would like to look at the whole business model once Knute Nelson comes on board. Barbara question what turning this campus around financially would look like. Dave said we need a consensus on what the long term goals are.

Ali Erickson presented the financial statements.

Barbara reported on the transition process. Everyone is very excited to work with Knute Nelson. We do not currently have the budget template from Ecumen, but will start working on it as soon as it is received. Everyone needs to review the bylaws. If any changes are needed they will be made at the next meeting. Pelican Fest Ice Cream Social and Pancake Breakfast are coming up. The community newsletter will be going out soon. We had our 5 year celebration at Main. PVSL has been participating with childcare needs in the community. We participated in a table top disaster drill. It was very informational.

That is where the panic button idea came from. We will be doing a more focused training in August. The Pinnacle surveys are back. Barbara is recommending approval for scholarships in the amount of \$5,198. Ali added increasing the scholarship amounts year to year increases our reimbursement for the cost report.

**BOARD ACTION AND CONCERNS**

Motion was made by Les, seconded by Dave to approve the financial statements as presented. Motion carried. A motion was made by Shannon, seconded by John to approve the facility inspection in the amount of \$5,800 from Nordic Inspection. Motion carried. A motion was made by John, seconded by Les to approve the air conditioning unit in the laundry room in the amount of \$3,298.00. Motion carried. A motion was made by Les, seconded by John to approve the panic button upgrade in the amount of \$9,877.00. Motion carried. A motion was made by Mary, seconded by Brad to approve two scholarships in the amount of \$2,599 and \$2,599. Motion carried. A motion was made by Les, seconded by Shannon to buy new wander guards in the amount of \$18,149. Motion carried.

**ADJOURNMENT**

Motion was made by Les, seconded by Dave to adjourn the meeting. Motion carried. Meeting adjourned at 7:15 pm.

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Ali Erickson, Recording Secretary

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David Slotten, Secretary