

**PELICAN VALLEY HOSPITAL DISTRICT  
MONTHLY BOARD MEETING  
APRIL 23, 2018**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, April 23, 2018, in the Pelican Valley meeting room. The meeting was called to order by Richard Bratlien. Other board members present were: Les Rotz, David Slotten, Bradley Knorr, Susan Bruggeman, Mark Sjostrom, Mary Williams, Brian Evenson, Brad Knorr, John Waller, Shannon Erickson and Sue Bruggeman. Others present were: Barbara Axness, Ali Erickson, Chandra Eaton, Chad Miller, and Renee Evenson.

**CONSENT AGENDA**

After adding to move the May Board meeting to May 21, 2018 and to approve an IT Network replacement at Riverfront on Main to Board Action, A motion was made by Les, seconded by Dave to approve the agenda and approve minutes of previous meeting. Motion carried.

**REPORTS TO THE BOARD**

Chad Miller reported that he has been in contact with Knute Nelson's attorney to get a draft version of a contract from them. An initial draft contract should be here before April 30<sup>th</sup>. There has been an ongoing issue with a terminated employee. There is no litigation as of now. They have requested some documentation, but there is a Vulnerable Adult investigation going on. We cannot compromise that.

Lori Langston, Employee Resource Connector, gave a presentation on what her job entails and what values she adds to PVSL.

Barbara instructed Board Member Competency Training in order to be in compliance with the megarule. A slide show presentation was handed out.

Les reported from the RFP Committee. The Committee went to Alexandria and met with some Board members and the CEO, Mark Anderson. Chad gave a list of information that should be looked at prior to making a decision. A Committee meeting is scheduled April 30<sup>th</sup> at 5:30 to review the drafted contract. Les asked if any of the Board members have questions. Brian asked how they operate based on how they operate. He also asked if Board members roles would change if Knute Nelson was taken on. John added they will be partners and not directors. Mary stated they seem very similar to us. Dave said Knute Nelson provides financial information on an ongoing basis. They emphasize community relations. Les said we would have a Special Board meeting in May to make a decision.

Ali Erickson presented the financials and cash and investment summary. We had high occupancy in March-96.38% in the Nursing Home.

Barbara shared some OHFC findings. Barbara at Leading Age provided Barbara with some Board consultants and quotes. They would provide the Board with governance training. The MDH auditors were here and found a few changes. CLA is projecting a \$269,000 increase in rates for 2019. Our wireless router went down at Riverfront on Main today. We need a new controller for \$9,200. We had a rooftop unit at Main break, but Curt was able to fix it. A bid for this is about \$10,000. To give an update on the tenant issue from last month-there has been no progress. There has been no resolution, but multiple attempts have been made. She would like to finally buy a carpet shampooer in the amount of

\$10,246.39 for the advanced aquaplus from Hillyards and another one came in at \$13,049. We were charged \$1,600 for employee evaluations from Ecumen. This charge is being questioned.

**BOARD ACTION AND CONCERNS**

Motion was made by Les, seconded by Brad to approve the financial statements as presented. Motion carried. A motion was made by Les, seconded by Mark to approve the purchase of a carpet shampooer in the amount of \$10,246.39 for from Hillyards. Motion carried. A motion was made by Shannon, seconded by Brad to approve moving forward with RFP negotiations. Motion carried. A motion was made by Les, seconded by Mary to approve changing the date of the May meeting to May 21, 2018. Motion carried. A motion was made by Les, seconded by John to approve the purchase of a wireless controller in the amount of \$9,200. Motion carried.

**ADJOURNMENT**

Motion was made by Les, seconded by Brian to adjourn the meeting. Motion carried. Meeting adjourned at 7:46pm.

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Ali Erickson, Recording Secretary

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David Slotten, Secretary