

**PELICAN VALLEY HEALTH CENTER  
MONTHLY BOARD MEETING  
SEPTEMBER 22, 2014**

The regular monthly meeting of the Pelican Valley Health Center Hospital District Board of Directors was held at 6:15 p.m. on Monday evening, September 22, 2014, in the PVHC meeting room. The meeting was called to order by Chairperson Richard Bratlien. Other board members present were: Joan Fouquette, Jim McBride, Sue Bruggeman, Shannon Erickson, Les Rotz, Brad Knorr, Dave Slotten, John Waller and Dan Oehler. Others present were: Barbara Garrity, Vickie Thompson, Chad Miller, Mark Neu and Kevin Bartram.

**APPROVAL OF CONSENT AGENDA**

After removing Bed Closure from Board Action items, motion was made by Jim McBride, seconded by Les Rotz to approve the consent agenda and the August 25, 2014, and September 9, 2014, minutes. Motion carried.

**REPORTS TO THE BOARD**

There was no legal report. Kevin Bartram, project manager from MBA Development Company, gave a presentation on construction management services they could provide. These services would take the place of a general contractor. The firm breaks out the work, gets the best prices and helps keep the project moving. Board members asked questions on how construction management works, what the fees are and how they are determined. Following discussion, Kevin left the meeting. Further discussion followed regarding construction management versus project management and the services provided by this company versus what Tom Opatz, a project manager, has to offer. The need for doing a market study was discussed at length. Barbara Garrity talked about the proposals received from two market study companies. Barbara presented the financial statements stating that all in all, it was a good month. Expenses were reviewed. Barbara explained the changes that had been made to the Fiscal 2015 budget. Barbara presented some history on occupancy and what options we have regarding reducing our number of beds. Point Click Care is a new software program for clinical and billing services that will be implemented for the nursing home. Its capabilities and cost were discussed in detail. Jackie Larson has resigned as Dining Services Director. Advertising has begun for her replacement. We have stopped taking admissions due to the inability to staff sufficiently. This is an industry-wide trend. A temporary RN is working in Housing while we are searching for a replacement. We are going to advertise for a Housing Coordinator for Riverfront Manor. John Waller expressed his appreciation to Barbara for coming to the Pelican township meeting.

**BOARD ACTION/CONCERNS**

Motion made by Les Rotz, seconded by Dave Slotten to accept the financial statements as presented. Motion carried. Action on a project manager was tabled. Tom Opatz will be asked to attend the next board meeting. Motion by Les Rotz to approve the proposal by Plante Moran to do the high level market study for \$3800.00. Following discussion, motion was seconded by John Waller. Motion carried with one negative vote by Joan Fouquette. Shannon Erickson made the motion to approve the 2015 budget as presented. Motion seconded by Les Rotz and carried. Motion by John Waller, seconded by Les Rotz to approve expenses for the Point Click Care project. Motion carried. Motion made by Dan Oehler, seconded by Les Rotz to adjourn the meeting. Motion carried. Meeting adjourned at 8:05 p.m.

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Vickie Thompson, Recording Secretary

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Joan Fouquette, Secretary